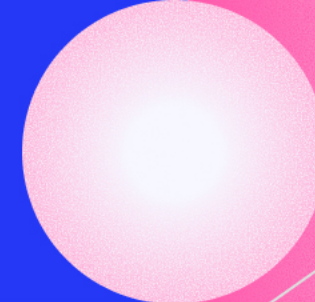




This is to certify that **Maria dos Santos**, has successfully completed:

Communication and Change Management

Total hours: 35h

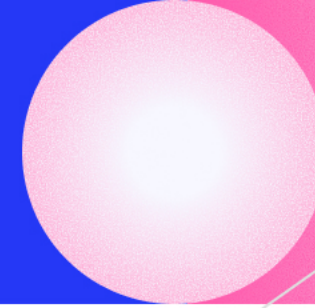
Practical exercises: 5h

Chapters: 9

Online course

In compliance with the transparency and consumer protection guidelines established by the Federal Trade Commission (FTC), and in alignment with the principles of for-profit continuing education, this course, with a total duration of 35 hours, was completed on





Course Chapters

Duration

1. Introduction

1h

2. Fundamentals of Business Communication

8h

3. Organizational Change Management

8h

4. Developing Communication Plans

8h

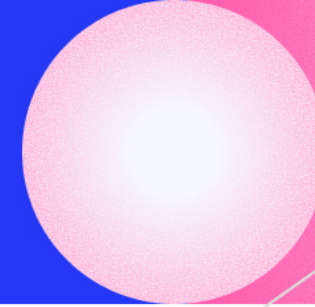
5. Crafting Formal Communications

6h



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Course Chapters

 Duration

6. Preparing Corporate Presentations

1h

7. Creating FAQ Documents

1h

8. Employee Training and Support

1h

9. Conclusion

1h

Don't miss this opportunity to learn from the experts and gain valuable insights into the world of corporate communications. This course is a must-watch for anyone looking to advance their skills in this field.

