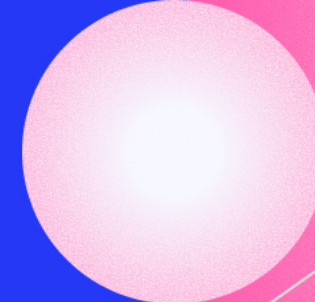




This is to certify that **Maria dos Santos**, holder of **CNIC N° 12345-1234567-1**, has successfully completed:

Communication and Change Management

Total hours: 35h

Practical exercises: 5h

Chapters: 9

Online course

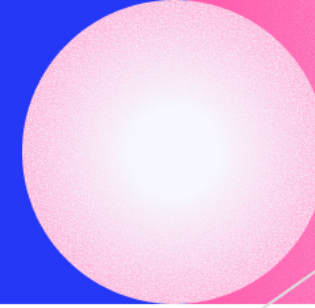
On [REDACTED] with a total duration of 35 HOURS, this course was offered under the lifelong learning education framework, respecting the Pakistan National Education Policy (2017), as regulated by the Ministry of Federal Education and Professional Training.



[Signature]
[Faint text below signature]

[Faint text block, likely official stamp or address]





Course Chapters

🕒 Duration

1. Introduction

1h

2. Fundamentals of Business Communication

8h

3. Organizational Change Management

8h

4. Developing Communication Plans

8h

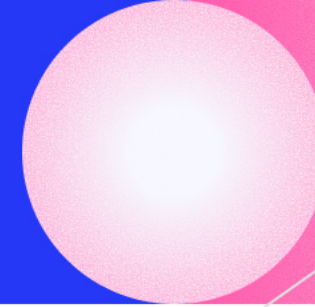
5. Crafting Formal Communications

6h



Dear Mr. [Name],
 I am pleased to inform you that your application for the position of [Position] has been successful. We have decided to hire you for this role.





Course Chapters

Duration

6. Preparing Corporate Presentations

1h

7. Creating FAQ Documents

1h

8. Employee Training and Support

1h

9. Conclusion

1h

Don't miss out on this opportunity to learn from the experts and gain valuable insights into the world of corporate communications. Join us now and start your journey today!

