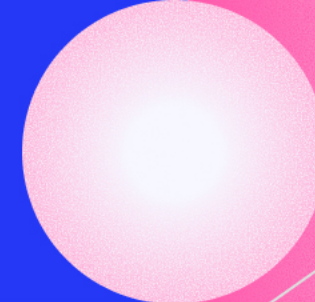




This is to certify that **Maria dos Santos**, holder of **Aadhaar N° 1234 5678 9012**, has successfully completed:

Communication and Change Management

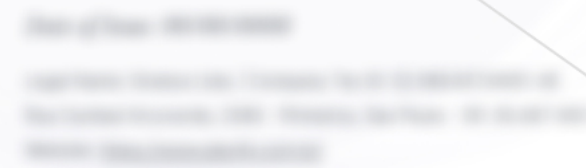
Total hours: 35h

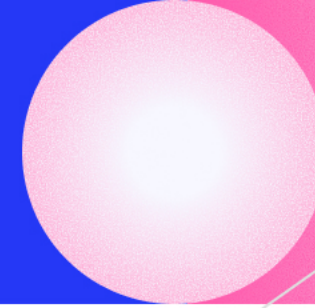
Practical exercises: 5h

Chapters: 9

Online course

with a total duration of 35 HOURS, this course was conducted under the framework of lifelong learning education, in compliance with the National Education Policy (NEP 2020), as regulated by the Ministry of Education.





Course Chapters

Duration

1. Introduction

1h

2. Fundamentals of Business Communication

8h

3. Organizational Change Management

8h

4. Developing Communication Plans

8h

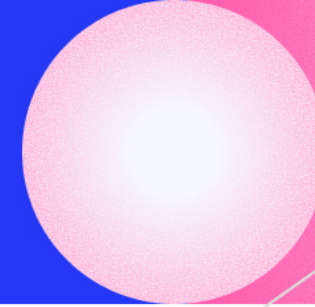
5. Crafting Formal Communications

6h



Don't miss this opportunity to learn from the experts in the field of business communication. This course is designed to provide you with the knowledge and skills you need to succeed in your career.





Course Chapters

 Duration

6. Preparing Corporate Presentations

1h

7. Creating FAQ Documents

1h

8. Employee Training and Support

1h

9. Conclusion

1h

Don't miss out on this opportunity to learn from the experts and gain valuable insights into the world of corporate communications. Join us now and take the first step towards a successful career in this exciting field.

